

INDIVIDUAL CABINET MEMBER DECISIONS  
DECISION RECORDING LOG

**DECISION DETERMINED ON: Wednesday, 28 March 2018**

**DECISION WILL COME INTO EFFECT ON: TUESDAY, 10 APRIL 2018**

*Decisions made by full cabinet and individual cabinet members are subject to "Call-in" by the appropriate Select Committee. Should a decision be subject to call-in it will not take effect as stated above and will be presented again at a later date.*

Item	Title	Purpose, Consultation & Author	Declaration of Interests	Decision
1	OPERATIONAL CHANGES TO TRADING STANDARDS	As set out in the report	None	<p><b>RESOLVED:</b> To agree to the use of external funding to extend the temporary Animal Health and Feed Officer post (37 hrs/week) until the 31st March 2019, but reduce to 0.54 FTE.</p> <p>To agree to Monmouthshire County Council being the 'Host' organisation for the 0.5 FTE Wales Heads of Trading Standards (WHoTS) Animal Health Coordinator post and combining with an existing internal vacancy. This will involve amending the post of Fair Trading Animal Health RTS9 (18.5 hrs/wk. Grade G) to Senior Animal Health Officer and Regional Coordinator (37 hrs/wk. Grade H), with additional external funding ensuring it is cost neutral to the Authority. (Grades subject to Job Evaluation).</p> <p>To approve changing the current Intelligence, Interventions and Advice Officer post (RTS8) from a 0.8 FTE post (29.6 hrs/wk. Grade F) to a Fair Trading Officer post (37 hrs/wk. Grade G). This would be funded through reallocation of existing budget and at neutral cost to the Authority.</p> <p>To support the exploration of having an Apprentice Animal Health Officer position, subject to funding being identified.</p>
<b>Additional Information:</b>				
2	SECTION 106 AGREEMENT : FUNDING OF OPENS SPACE MAINTENANCE AND RELEVANT STRUCTURES	As set out in the report	None	<p><b>RESOLVED:</b> That £35,950 of the Section 106 balance is made available to fund the revenue works described below be made available for the financial year period 2018/19</p> <p>Total amount of Section 106 Major Maintenance available for the Pen y Val Settlement equates to £134,798.00 of which £35,950 is required to carry out the necessary repairs to the footbridge.</p> <p>That £35,950 of the Section 106 balance is made available to fund the revenue works described below be made available for the financial year period 2018/19</p> <p>Total amount of Section 106 Major Maintenance available for the Pen y Val Settlement equates to £134,798.00 of which £35,950 is required to carry out the necessary repairs to the footbridge.</p>
<b>Additional Information:</b>				
3	PROPERTY MAINTENANCE	As set out in the report	None	<p><b>RESOLVED:</b> To agree to the appointment of five contractors to each of the following lots for</p>

	FRAMEWORK AGREEMENT			<p>the Property Maintenance collaborative arrangement in accordance with Contract Standing Orders.</p> <p>General Building  Lot 1 General Building Blaenau Gwent Region  Lot 2 General Building Monmouthshire and Gwent Police Region  Lot 3 General Building Torfaen Region</p> <p>General Electrical  Lot 4 General Electrical Blaenau Gwent Region  Lot 5 General Electrical Monmouthshire and Gwent Police Region  Lot 6 General Electrical Torfaen Region</p>
<b>Additional Information:</b>				
4	SOCIAL CARE, SAFEGUARDING & HEALTH - WORKFORCE DEVELOPMENT TEAM - HIERARCHY UPDATE (WITHIN BUDGET)	As set out in the report	None	<p>RESOLVED:  That the request from the current Staff Development Officer for a reduction in working hours from 37 to 22.2 is approved.</p> <p>That the request from the Workforce Development Manager for a reduction in working hours from 37 to 29.6 is approved.</p> <p>That a new post of 22.2 hours is created, 15 hours to be dedicated to the staff development of Children's Services and 7.2 hours to practice assessing activity.</p>
<b>Additional Information:</b>				
5	BUSINESS SUPPORT TEAM - CHILDREN'S SERVICES	As set out in the report	None	<p>RESOLVED:  To agree to the use of current resources across the business team to convert the hours already in the budget into one FTE business support assistant post (37 hrs/week). (via the amalgamation of hours not being utilised by part time staff)</p> <p>To approve Job Evaluation of the business support manager (37 hrs/wk. Grade G). This again is at neutral cost to the Authority.</p> <p>To support the exploration of having an Apprentice Business Support Assistant position, subject to funding being identified.</p>
<b>Additional Information:</b>				
6	SOCIAL CARE, SAFEGUARDING AND HEALTH LEADERSHIP BUSINESS SUPPORT	As set out in the report	None	<p>RESOLVED:  To agree the Grade E, 25 hours a week, Business Support post within the Social Care, Safeguarding &amp; Health directorate.</p>
<b>Additional Information:</b>				